

# Medicare Part D Education Event

## How-To Guide

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### 1. Set a date.

Pick the day that you would like to host your Medicare Education event.

### 2. Brush up on your Medicare knowledge.

Review information about Medicare Part D to prepare for your presentation. Watch our [Webinar](#) about Medicare Beyond Open Enrollment. You can also check out [AARP](#) and the [CMS Training site](#) for resources.

### 3. Promote your event!

Use this [One-Time Campaign](#) to promote your Medicare event.

### 4. Prepare your presentation

Narrow your information to a few key points and try to keep the information brief. Providing too much information may confuse your guests. Instead, allow time at the end for questions. Use visual aids such as a PowerPoint or this [handout](#) to help your guests through your presentation. If needed, arrange for extra seating at your pharmacy location.

### 5. Host the Event

Help educate your guests! Remember to leave time at the end for questions, and try to book appointments for future Medicare plan reviews.

Contact us at:

**(800) 960-8147**